

Sample Thank You letter

(date)

(name)

(address)

(city, state, zip)

Dear (name),

We are deeply appreciative of your gift of \$(amount) to make possible our participation in the Legacy Online™ program. On average, legacy gifts cost only three to five cents on the dollar and your contribution to this effort will mean that we have more funds to strengthen and sustain our mission.

I'll be sure to keep you up to date as we track progress in our legacy giving efforts. As no goods or services were provided to you in exchange, your gift is fully tax deductible.

Your investment will pay for itself many times over. Please don't hesitate to contact me should you want additional information.

Sincerely,

(Name)

(Title)